

SELECTBOARD MEETING MINUTES

Tuesday, December 5, 2017, 6:00 p.m, Old Schoolhouse Common

Present: Selectboard members Jim Barlow and Chris Martin; Town Clerk Bobbi Brimblecombe; Firefighters Tim Maclay and Will Schwarz; Budget Committee member Mike Caccavo

At 6:00 p.m. the meeting was called to order by Chair Chris Martin

Changes or additions to the agenda: none

Public Comment: none

Review and Approval of Minutes: The Board approved the minutes of the November 21, 2017 meeting with the addition that Karen O'Donnell resigned as Lister on October 10, 2017.

Marshfield Dam: Jim explained that in the event of an emergency, Green Mountain Power will notify the Town but GMP has no responsibility for emergency response. The Fire Department has a plan for responding but the plan is not in writing. Jim volunteered to put the plan in writing, with assistance from the Fire Department.

Budget Discussions: The Board and Fire Department members present discussed emergency services, the increasing number of volunteers signing up for the Cabot Ambulance service, and the potential cost of switching to East Montpelier Ambulance. The Town is waiting for a proposal from East Montpelier. The Firefighters also discussed a new dispatching entity that might be created.

Mike Caccavo discussed the budget process with the Board. The Budget Committee will meet on December 12th to review requests from social service agencies and any draft town department budgets that are ready, and again on January 2nd to review the Selectboard budget.

January Meetings: The Selectboard will meet on January 2nd and 23rd.

Vicious Dog: The Board reviewed and signed an amended order requiring Vivian Davis to keep her dogs in a kennel when they are not in her house or on a leash. The Town will purchase a kennel with money from the pet control fund.

Loader Purchase: The Board discussed the loader and whether or not we should purchase it now.

The Board decided to wait until after Town Meeting to see if the voters have questions on the budget before the purchase.

Electronic Speed Signs: The Board decided not to include this item in the budget this year. The speed cart has been set up in Marshfield.

Lanesboro Trail Race: A group has notified the Town of their intention to host a trail race in the Groton State Forest and part of the route would be on Lanesboro Road. They asked whether there would be any permits required. The Board doesn't have any specific concerns but they will require a permit for use of the highway for an aid station.

Old Schoolhouse Common Cleaning: The Board discussed whether the building should be getting cleaned more often.

Town Garage Generator: The generator at the Town Garage is not large enough to power the entire building. The Town received an estimate of \$15,374 for a new generator. The Town will seek a hazard mitigation grant.

Grant for Road Work: The projects are complete and paperwork has been submitted for reimbursement. Erosion control projects were completed on Jake Martin Road, Maple Hill Road, Cassidy Road, and Nasmith Brook Road.

Medicare Reimbursement Request: An employee has asked about the Town's policy regarding Medicare reimbursement if someone is on Medicare supplemental coverage instead of the Town's regular health insurance. The Board will gather more information and discuss it at the next meeting.

Release Forms: The Board discussed forms that were once used for road work outside the right of way. The Board will decide whether to require a release on a case-by-case basis.

Expenses, Permits & Payroll: Selectboard members read and signed reports for General Expenses and Payroll.

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the December 5, 2017 Selectboard Meeting.

A True Record. Attest, _____, Town Clerk
